

Low Impact Renewals

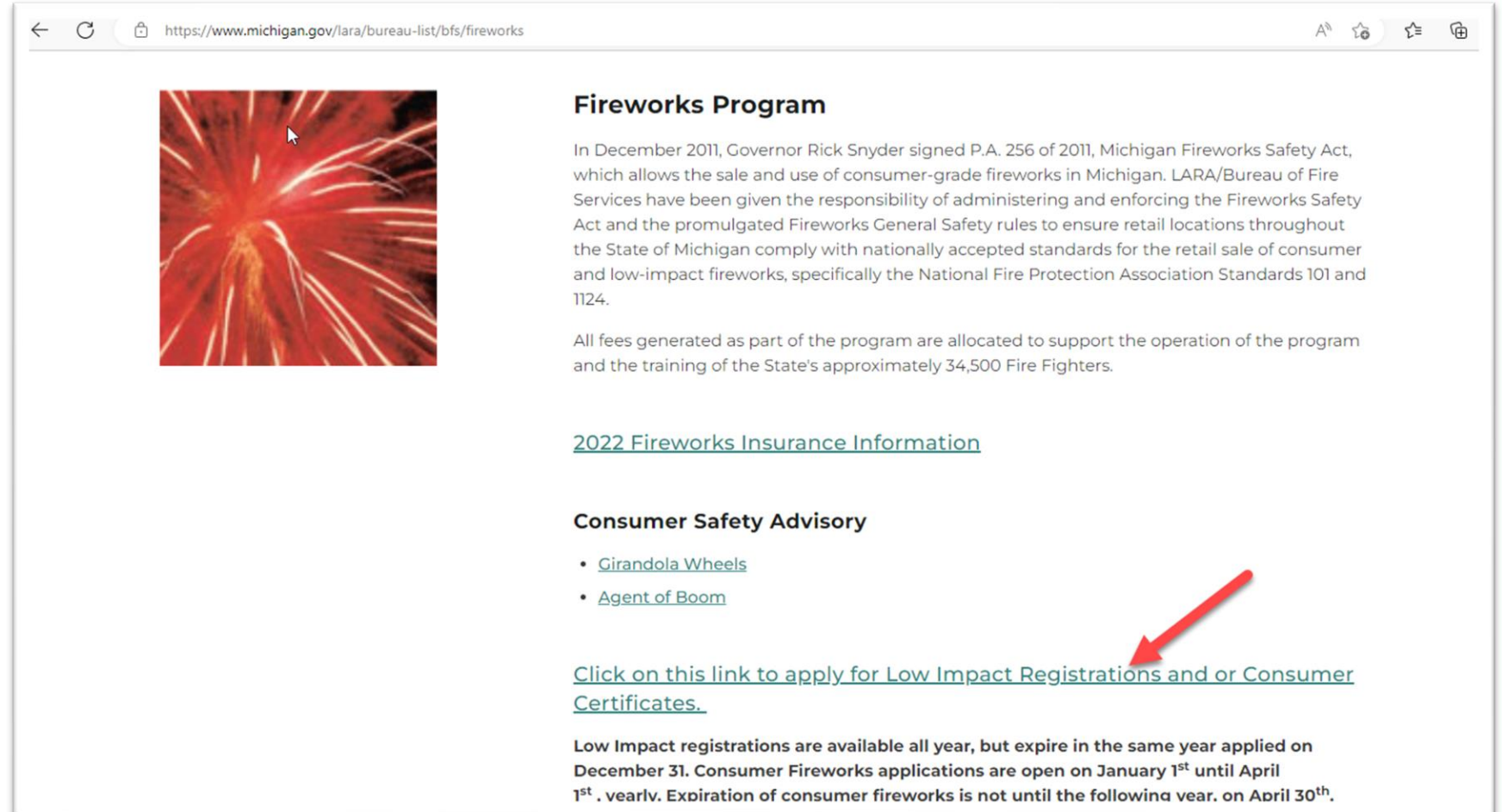
If you have a Low Impact registration that was issued last year and want to apply for that same location for another year, you may renew your registration on January 1st (through the end of the year) of the year you are renewing.

If you did not have an issued registration this past year, then you will need to create a New Application and will not be able to file a Renewal.

To get started, go to:
<https://www.michigan.gov/lara/bureau-list/bfs/fireworks>

Click on the link to apply for
Low Impact Registrations to
start the application.

OR [click here to go
directly to
Accela
Automation
Citizen Portal](#)



The screenshot shows a web browser window with the URL <https://www.michigan.gov/lara/bureau-list/bfs/fireworks>. The page features a large image of a red firework exploding. The main heading is "Fireworks Program". The text describes the Michigan Fireworks Safety Act of 2011 and the role of LARA/Bureau of Fire Services. It mentions that all fees generated are allocated to support the program and the training of approximately 34,500 fire fighters. There are links for "2022 Fireworks Insurance Information", "Consumer Safety Advisory" (with sub-links for "Girandola Wheels" and "Agent of Boom"), and a link to apply for Low Impact Registrations and or Consumer Certificates. A red arrow points to the application link. At the bottom, it states that Low Impact registrations are available all year but expire on December 31, while consumer fireworks applications are open from January 1st to April 30th of each year.

<https://www.michigan.gov/lara/bureau-list/bfs/fireworks>

Fireworks Program

In December 2011, Governor Rick Snyder signed P.A. 256 of 2011, Michigan Fireworks Safety Act, which allows the sale and use of consumer-grade fireworks in Michigan. LARA/Bureau of Fire Services have been given the responsibility of administering and enforcing the Fireworks Safety Act and the promulgated Fireworks General Safety rules to ensure retail locations throughout the State of Michigan comply with nationally accepted standards for the retail sale of consumer and low-impact fireworks, specifically the National Fire Protection Association Standards 101 and 1124.

All fees generated as part of the program are allocated to support the operation of the program and the training of the State's approximately 34,500 Fire Fighters.

[2022 Fireworks Insurance Information](#)

Consumer Safety Advisory

- [Girandola Wheels](#)
- [Agent of Boom](#)

[Click on this link to apply for Low Impact Registrations and or Consumer Certificates.](#)

Low Impact registrations are available all year, but expire in the same year applied on December 31. Consumer Fireworks applications are open on January 1st until April 1st . yearly. Expiration of consumer fireworks is not until the following year, on April 30th.

Enter your
User Name or Email
and Password.

Click: **Sign In**

[Home](#) [Dashboard](#) [Search](#) [+ New](#) [Express Payment](#) [Link Existing License](#) [Help](#)

[Announcements](#) [Accessibility Support](#) [Register for an Account](#) [Login](#)

- To apply for a license, you must have an account. Licenses CANNOT be renewed more than 90 days prior to the license expiration date.
- If you are here to renew a license and have an address change, you must login to your account to change the address prior to renewing.
- To renew a license that is linked to your account, sign in to your account and click "My Records" and then "Renew Application".
- Click [HERE](#) to link a license to your account
- Click [HERE](#) to view all instructions/FAQs

- Click the links below for instructions to
 - [CREATE AN ACCOUNT](#)
 - [RENEW A LICENSE](#)
 - [CHANGE AN ADDRESS](#) (make address changes before submitting renewal)
- **If you are here to verify a license, click [HERE](#)**

[Home](#) [BCC Licenses](#) [BCC Permits](#) [Plan Review](#) [Fire Services](#) [OLSR](#) [Service Request](#)

Advanced Search

Sign In

USER NAME OR E-MAIL: *

PASSWORD: *

[Forgot Password?](#)

Sign In

☐ Remember me on this device

Once you are logged in, this will be what the Home screen looks like.

Click on:
Fire Services

The screenshot shows the LARA Fire Services Home screen after a user is logged in. The top navigation bar includes links for Home, Dashboard, Search, New, Express Payment, Link Existing License, and Help. Below this, a secondary bar shows Announcements, Logged in as: [username], Collections (0), Cart (0), Account Management, and Logout. The main content area contains a list of instructions for applying for, renewing, and linking licenses, along with links for creating an account, renewing a license, and changing an address. A red arrow points to the 'Fire Services' link in the left sidebar, which is circled. The sidebar also includes links for Home, BCC Licenses, BCC Permits, Plan Review, OLSR, and Service Request. Below the sidebar, there are sections for 'Saved in Cart (0)' and 'My Collection (0)', both showing that there are no items or collections currently.

Home Dashboard Search + New \$ Express Payment Link Existing License Help

Announcements Logged in as: Collections (0) Cart (0) Account Management Logout

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Click the links below for instructions to

- CREATE AN ACCOUNT
- RENEW A LICENSE
- CHANGE AN ADDRESS (make address changes before submitting renewal)

If you are here to verify a license, click HERE

First Last or License #

Home BCC Licenses BCC Permits Plan Review Fire Services OLSR Service Request

Dashboard My Records My Account Advanced Search

Hello, [username]

Saved in Cart (0) View Cart

My Collection (0) View Collections

There are no items in your shopping cart right now.

You do not have any collections right now.

Now you will see all the Records in
your account. Look for the Registration
you want to renew.

Click on:

Renew Application



<input type="checkbox"/>	Renew Application LP00216	09/12/2022	Low Impact Registration Permanent Structure	BOOM YA	123 TEST, DEWITT MI 48820 United States	12/31/2022	Cancelled	4
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If you do not see a Renewal option, then please refer to the next slide.

If you see “Amendment” option in the first column and “Safety Fee Due,” then you will need to enter any outstanding safety fees before you renew the registration. Make sure that you enter safety fees THROUGH the month that you are renewing.

For example: If you are trying to renew on Feb 4th, enter “0” for February safety fee.
(If you have sales later in the month, it will be linked to the new registration.)

Click on:

Amendment

<input type="checkbox"/> Amendment LP00215	09/08/2022	Low Impact Registration Permanent Structure	123 BOOM	123 test, DEWITT MI 48820 United States	12/31/2022	Safety Fee Due	6
--	------------	--	----------	--	------------	----------------	---

After you pay all outstanding safety fees, go back to the Fire Services tab and click on: [Renew Application](#).
If the Renewal option is still not there, please send an email to fireworks@michigan.gov.



Step 1: Facility Address, Applicant, and Application Information

The system will auto populate the facility address.

If you have a different address than what appears on your registration being renewed, you must complete a NEW registration and you will not be able to renew.

Home BCC Licenses BCC Permits Plan Review **Fire Services** OLSR Service Request

Create/Amend an Application/Record Search Applications

Fireworks Low Impact Renewal

1 Step 1 2 Review 3 Pay Fees

Step 1: Step 1 > Page 1

Facility Address

This address is from your registration, it cannot be changed. If your registration address has changed, you will need to submit a new application.

* Street No.: 123 * Street Name: TEST Street Type: --Select--

* City: DEWITT * State: MI * Zip: 48820

County: Township:

Clear

Applicant

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

nicki cavanagh
Email: cavanaghn@michigan.gov
Address: 1234 test
City: dewitt
State/Province: MI
Zip/Postal Code: 48820
Phone: 517-123-4567
Fax:
Edit Remove

▼ Contact Addresses

Add Additional Contact Address

Step 1: Facility Address, Applicant, and Application Information (Continued)

If you receive this error in the Applicant Section, click: **Add Additional Contact Address** to designate a “mailing” address.

In the next window, complete the highlighted fields of: Contact Address Information.

If you have another Contact to add, you may click: **Save and Add Another**

Click: **Save and Close**

Contact Addresses

Add Additional Contact Address

To edit a contact address, click the address link.
Required contact address type(s): Mailing

Required contact address type(s): Mailing.

Showing 0-0 of 0

	Address Type	Recipient	Address	Action
No records				

Contact Address Information

Country/Region:
United States

Address Type:
Mailing

Address Line 1:
123 MADISON

Address Line 2:

Address Line 3:

City:
DEWITT

State:
MI

ZIP Code:
48820

Save and Close

Save and Add Another

Clear

Discard Changes

Step 1: Facility Address, Applicant, and Application Information (Continued)

Application Information

APPLICATION INFORMATION

* Is the applicant a Sole Proprietorship: ☐ Yes ☒ No

What is your Federal Taxpayer Identification Number (if not applicable enter N/A):

* What is your current Michigan Sales Tax License Number:

* What is your current Michigan Sales Tax License Expiration Date: 

[Save and resume later](#)

[Continue Application »](#)

The system will auto populate most of the Application Information as well. Please make sure that your Michigan Sales Tax License Expiration Date is updated.

Click: **Continue Application**



FIRE SERVICES

Step 2: Review

Review all the information for the location that you are renewing. You may edit the Applicant or Application Information if needed.

Click: **Continue Application**

[Home](#) [BCC Licenses](#) [BCC Permits](#) [Plan Review](#) **Fire Services** [OLSR](#) [Service Request](#)

Create/Amend an Application/Record Search Applications

Fireworks Low Impact Renewal

1 Step 1

2 Review

3 Pay Fees

4 Record Issuance

Step 2: Review

Save and resume later

Continue Application »

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Record Type

Fireworks Low Impact Renewal

Facility Address

Edit

123 TEST
DEWITT MI 48820

Applicant

Edit

Individual
nicki cavanagh
1234 test
dewitt, MI, 48820
Phone: 517-123-4567
E-mail: cavanaghnm@michigan.gov

Application Information

Edit

APPLICATION INFORMATION

Is the applicant a Sole Proprietorship:

No

What is your Federal Taxpayer Identification Number (if not applicable enter N/A):

12-3456789

What is your current Michigan Sales Tax License Number:

12-3456789

What is your current Michigan Sales Tax License Expiration Date:

12/31/2023

Save and resume later

Continue Application »

Step 3: Pay Fees

If everything is correct, click:
Check Out and you will be
redirected to the CEPAS Payment
site.

The fee for a low impact
registration is \$50.00.

Note that you may begin to sell
low-impact fireworks 10 days
after you register with the State
of Michigan.

Home BCC Licenses BCC Permits Plan Review **Fire Services** OLSR Service Request

Create/Amend an Application/Record Search Applications

Fireworks Low Impact Renewal

1 Step 1 2 Review 3 Pay Fees 4 Record Issuance

Step 3: Pay Fees

Listed below are preliminary fees based upon the information you've entered. Some fees are based on the quantity of work items installed or repaired. Enter quantities where applicable. The following screen will display your total fees.

Application Fees

Fees	Qty.	Amount
Low Impact Fee	1	\$50.00

TOTAL FEES:: \$50.00
Note: This does not include additional inspection fees which may be assessed later.

Check Out » **Continue Shopping »**

Step 3: Pay Fees (Continued)

Click: **Checkout** and you will be redirected to the CEPAS Payment site.

If you have more applications to complete, click on:
Continue Shopping

You will repeat the process again with next location you may have.

[Home](#) [BCC Licenses](#) [BCC Permits](#) [Plan Review](#) [Fire Services](#) [OLSR](#)

[Dashboard](#) [My Records](#) [My Account](#) [Advanced Search](#) ▼

Cart

1 Select item to pay

2 Payment information

3 Receipt/Record issuance

Step 1 : Select item to pay

Click on the arrow in front of a row to display additional information. Items can be saved for a future checkout by clicking on the Edit cart and Choosing Pay Later link.

PAY NOW

You are required to pay all fees that have been assessed during the application process prior to staff reviewing your application. If you are unable to pay now see the Pay Later section below.

1

1 Application(s) | \$50.00
▶ Low Impact Registration Permanent Structure 20TMP-007957

Total due: \$50.00

Total amount to be paid: \$50.00
Note: Application fees are non-refundable.

[Checkout »](#) [Edit Cart »](#) [Continue Shopping »](#)

(Step 3: Pay Fees – Continued)

Click:
Pay by Electronic Check
Or Pay by Credit Card

Click: **Next**

LARA
Department of Licensing and Regulatory Affairs

MICHIGAN.GOV
Michigan's
Official
Website

Payment Method

MI Permit Lic Plan Review

Welcome to the CEPAS Payment Module for MI Permit License Plan Review.

This process is being used as a secure means of processing online payments 24 hours a day, seven days a week.

Payment may be made using a valid Credit or Debit card (Visa, MasterCard, Discover, or American Express) or an electronic check.

In order to make a payment, please select 'Next' below.

* Indicates required field

Choose method of payment

☐ Pay by electronic check

* Account Type:

Personal

☒ Pay by credit card

VISA

MasterCard

Discover

American Express

Back

Next

Exit

Important Information Regarding Debit Blocks

Some financial institutions offer a service referred to as "Debit Blocking" or "Debit Filtering" to their business account owners to prevent unauthorized debits (withdrawals) posting to their accounts. If an account has a debit block or filter, any unauthorized debit transaction will be returned unpaid. Most financial institutions offer the option of authorizing certain debits by providing specific information about the transactions to be authorized.

If you have a Debit Block or Filtering service on your account you must access your Debit Block or Filtering settings or contact your financial institution and have the ACH transactions identified with the Company ID **9044030366** authorized to debit your account. Failure to make these arrangements will result in your payment being returned unpaid.

Check Payment Screen

Depending on if you clicked on Electronic Check or Credit Card, these are the screens you will see.

Fill out all the highlighted fields and then Click: **Next**

* Indicates required field

Billing Address

☐ Use Business Name

*First Name:

M.I.:

*Last Name:

Street Line 1:

Street Line 2:

City:

State:

Zip:

Country:

Phone:

*E-Mail:

Payment Details

*Payment Amount: 1250.00 USD

Payment Date:

Your account will be debited in 1 to 3 days from the date identified. If your payment date falls on a non-banking day your payment will be executed on the next available banking day. Current date payments received after 9:59 PM ET will be executed on the next valid banking day.

Payment Method

*Name On Account:

*Account Number: [What's This?](#)

*Re-Type Account Number:

*Routing Number: [What's This?](#)

*Account Type: ☒ Checking ☐ Savings

OR

Credit Card Payment Screen

* Indicates required field

Billing Address

☐ Use Business Name

*First Name:

M.I.:

*Last Name:

Street Line 1:

Street Line 2:

City:

State:

Zip:

Country:

Phone:

*E-Mail:

Payment Details

*Payment Amount: 1250.00 USD

Payment Method

*Name on Card:

*Card Number:

*Expiration Date:

*Card Verification Value(CVV2): [What's This?](#)

Click: **Pay Now**


(Note that the most common reason for a “**failed verification**” is because the zip code does not match what is on file with the cardholder’s card company. Please verify that information with your card company if needed.)

Payment Review

MI Permit Lic Plan Review

To confirm your payment information, click on "Pay Now" in the box below.

If you have entered a valid email address, a confirmation email will be received from noreply@fiserv.com.

Address
Billing Address: <div></div>
Payment Method
Credit Card  ... x1111 07/31
Payment Amount
Amount: 50.00 USD
Total: 50.00 USD
<div>Back Pay Now Exit</div>

Once you have paid, you will be directed to a Receipt page that will state that your submittal has been successfully received.

Scroll to the bottom of the page and see the renewal registration number that you have been given.

The screenshot shows the LARA Fire Services web application interface. At the top is a navigation bar with links: Home, BCC Licenses, BCC Permits, Plan Review, Fire Services, OLSR, and Service Request. Below this is a secondary navigation bar with links: Dashboard, My Records, My Account, and Advanced Search. A progress bar indicates three steps: 1. Select item to pay, 2. Payment information, and 3. Receipt/Record issuance. The third step is currently active. Below the progress bar, the heading "Step 3: Receipt/Record issuance" is displayed, followed by the word "Receipt". A green message box at the bottom states: "Your submittal has been successfully received."

The screenshot shows the LARA Fire Services web application interface for the "Print Plan Review Summary/Invoice" page. At the top is a button labeled "Print Plan Review Summary/Invoice". Below this is a dark blue bar containing the address "123 TEST, DEWITT MI 48820". Underneath the address bar, the registration number "2023-LP00216" is displayed in blue text and is circled with a red oval. To the right of the registration number is a link labeled "View Summary". At the bottom of the page is another button labeled "Print Plan Review Summary/Invoice".

If you have any questions or concerns, please
do not hesitate to contact us at:
fireworks@michigan.gov

Thank You!